

Civic Duty
Board of Directors Meeting
May 27th, 2016
Minutes

Members Present:

Joseph Philleo
Brian Shaffer
Alex Yom
Matthew Zheng
Vikas Maturi

1. Welcome
 - a. Election of board officials
 - i. President: Alex Yom
 - ii. Vice President: Vikas Maturi
 - iii. Secretary: Joseph Philleo
 - iv. Treasurer: Brian Shaffer
 - b. State of the Corporation
 - i. Incorporation
 1. Officially incorporated on May 16th, 2016 by the state of Indiana
 - ii. Bank Account
 1. \$100 initial endowment from Yom family (Memo 1)
 2. \$1000 donation from Kiwanis (Memo 2)
 3. \$10 / minute fee for checking accounts with balances under \$1500
 - iii. Tax Exemption-Form 1023EZ
 1. Cost \$400 to file
 - iv. Sustainability
 1. Annual website
 - a. civildutyboard.wix.com/home
 - b. Joseph will rebuild website directly
 - c. Vikas will create color template
 - d. Website will be transferred to GoDaddy or other hosting site
 2. Bank fee
 3. Email service
 - a. Look into providers
 4. Filing fee for IRS
 - c. Projects
 - i. Road to \$2000
 1. Focus on corporate partnerships
<http://www.carmel.in.gov/index.aspx?page=523>
 2. Need specific goal, mission, or project to brand fundraising

- ii. Carmel SMOB
 - 1. Met with superintendent on May 19th to place student on board as non-voting member
 - iii. #CDSpeakup
 - 1. Similar to a “Humans of New York” thing about why they joined politics
 - a. Do we need social media?
 - b. Put on YouTube
 - c. Put on Website
 - 2. Does it need to be national or local?
 - 3. Needs to be more specific for a name
 - a. Create list of options
 - 4. Use project manager system
 - a. Create a committee for this project
 - d. Regional Divisions
 - i. Twenty people say they’re committed
 - ii. Focus on cities
- 2. Action
 - a. Discuss Bylaws
 - i. Learn about taxation exceptions for a 501(c)(3)
 - 1. No federal income tax
 - 2. No state sales tax
 - ii. Bylaws accepted
- 3. Set next month’s topics
 - a. Develop plan for why we need money
 - b. Establishing which local chapters will be created and who will be running them
 - c. Date for next board meeting: tentatively June 27th at 7:30 pm
- 4. Discussion
 - a. Implement PM system
 - b. Create ideas for what we want to do